

INTERNAL AND EXTERNAL ADVERTISEMENT
VACANT POSITION OF DIRECTOR, INTERNAL AUDIT

Applications are invited from suitably qualified candidates for the **POST OF DIRECTOR, INTERNAL AUDIT, Lagos State University:**

THE INSTITUTION

Lagos State University [LASU] was established in 1983 by the Enabling Law of Lagos State, for the advancement of learning AND establishment of academic excellence. The University caters for a large student population, enrolled in full-time AND part-time programmes at the Diploma, Undergraduate AND Postgraduate levels. Lagos State University operates a multi-campus system with Four [4] fully owned Campuses, having its main campus at Ojo [along the Badagry Expressway] AND other Campuses at **Epe, Ikeja AND Surulere, as well as** nine [9] External Systems at **Agege, Anthony Village, Badagry, Festac, Ikorodu, Ikoyi, Isolo, Jibowu AND Lekki.**

THE JOB

The Director of Internal Audit is responsible to the University Governing Council and has **dotted** responsibility to the Vice-Chancellor for the day to day running of the Unit.

- ⇒ Directs the manner in which the University accounts are to be audited.
- ⇒ Participates in Committees, especially Executive and Council Committees dealing with finance AND Resource Control.
- ⇒ Collaborates in issues affecting design of systems of accounts, Internal Control, Manpower, Staff remuneration/Wages, Personnel and Investment Portfolios.
- ⇒ Examines/reviews from time-to-time, the University Procedures for Write-offs, Purchasing, Valuation of Stock and Inventory Pricing.
- ⇒ Conducts Special Audit, or Additional Audit where he finds it necessary or when normal audit reveals gross irregularities or mismanagement.
- ⇒ Prepares reports for Management on Annual, Quarterly, Monthly basis etc. and other formal reports from the Unit.
- ⇒ Such other duties as may become necessary or as directed by the Vice Chancellor, the Governing Council, and the University Management.

QUALIFICATIONS AND EXPERIENCE

Candidates for the post of Director, Internal Audit, Lagos State University should possess:

.../2

-2-

- [i] A good honours University degree in Accounting PLUS Fifteen [15] Years Post-graduation/Cognate experience in a University OR comparable Institution.
OR
- [ii] Full membership of ACCA, ACA, ACMA, OR CPA PLUS TEN [10] Years Post-professional qualification/Cognate experience in a University OR comparable Institution. Relevant Higher Degree, OR Postgraduate professional qualification, will be an added advantage.

REMUNERATION

Within the approved salary scale.

METHOD OF APPLICATION

Interested Candidates should apply with Twenty-Five [25] copies of their detailed Curriculum Vitae [CV], providing information on the following:

- (a) Full Name
- (b) Place AND Date of Birth
- (c) Nationality [if Nigerian, indicate State of Origin]
- (d) Marital Status: Number AND Ages of Children
- (e) Academic Qualifications [indicating Class of Degree: copies of Certificates to be enclosed.
- (f) Professional Qualifications [copies of Certificates to be enclosed]
- (g) Post graduation/professional qualification employment
- (h) Current Employment
- (i) Names AND Address of Three [3] Referees, who should be able to attest to the Candidate's standing AND abilities, professionally, managerially, as well as Morals, character AND integrity.
- (j) Contact Address [including Telephone nos. AND e-mail address].
- (k) Date of Availability for duty [if appointed].

SUBMISSION OF APPLICATION

All applications are to be submitted under **CONFIDENTIAL COVER**, in an envelope marked "POST OF DIRECTOR, INTERNAL AUDIT, LASU" sealed AND addressed to: THE REGISTRAR AND SECRETARY, Lagos State University AND submitted to:

**The Registrar AND Secretary to Council
Registrar's Office, Administrative Block II,
Lagos State University,
Badagry Expressway,
Ojo.**

DEADLINE FOR SUBMISSION OF APPLICATION

TO REACH HIM, NOT LATER THAN 4.00 P.M. ON THURSDAY, APRIL 9, 2009. THE DEADLINE FOR THE SUBMISSION OF APPLICATION APPLIES TO OUR PREVIOUS PUBLICATIONS IN *THE GUARDIAN OF THURSDAY, FEBRUARY 26, 2009, THE PUNCH OF FRIDAY, FEBRUARY 27, 2009 AND THIS DAY OF MONDAY, MARCH 2, 2009.*

The University will be in correspondence with **ONLY** short-listed candidates.

UNIVERSITY MANAGEMENT