

# NON-ACADEMIC STAFF ESTABLISHMENT DIVISION

## INTERNAL AND EXTERNAL ADVERTISEMENT

Applications are hereby invited from suitably qualified candidates for the following Non-Academic Staff positions at Lagos State University.

### A. ADEBOLA ADEGUNWA SCHOOL OF COMMUNICATION

#### 1. BROADCASTING DEPARTMENT

##### i. SENIOR TECHNICAL OFFICER – HATISS 08

Candidates must possess Higher National Diploma, plus proficiency Certificate in Radio/TV Station Management plus a minimum of three (3) years experience OR Certificate from National Television College, Jos, Federal Radio Corporation of Nigeria Training School or other related certificates, plus a minimum of four (4) years post qualification experience in a Broadcast Institution.

##### ii. HIGHER TECHNICAL OFFICER – HATISS 07

Candidates must possess Higher National Diploma, plus proficiency Certificate in Radio/TV Station Management OR Certificate from National Television College, Jos, Federal Radio Corporation of Nigeria Training School or other related certificates, plus a minimum of one (1) year post qualification experience.

##### iii. TECHNICAL OFFICER (RADIO/TELEVISION) - HATISS 06

Candidates must possess OND Mass Communication OR Professional Certificate in Radio/TV Station Management plus three (3) years working experience in Radio/Television institutions.

##### iv. TECHNICAL OFFICER (EDITING) – HATISS 06

Candidates must possess OND in Computer Science with emphasis on Multimedia/Non Linear Editing, Video Film Editing – TV/Radio plus three (3) years professional experience.

#### 2. PUBLIC RELATIONS AND ADVERTISING DEPARTMENT

##### TECHNICAL OFFICER (GRAPHICS ARTIST/EDITOR) – HATISS 06

Candidates must possess OND in Computer Science; specializing in Layout & Graphics/Computer Animation plus three (3) years professional experience.

#### 3. JOURNALISM DEPARTMENT

##### TECHNICAL OFFICER (GRAPHICS ARTIST/EDITOR) – HATISS 06

Candidates must possess OND in Computer Science; Book Publishing (Specializing in Desk-Top Publishing or Printing Technology) plus three (3) years post qualification experience.

4. E-LIBRARY

TECHNICAL OFFICER – HATISS 06

Candidates must possess OND in Computer Science specializing in Layout Graphics/Computer Animation plus three (3) years professional experience.

5. TECHNICAL OFFICER (ELECTRICAL/ELECTRONICS) – HATISS 06

Candidates must possess OND in Electrical/Electronics OR City Guilds Full Technology Diploma OR any other professional certificate in Electrical/Electronics plus at least three (3) years professional experience.

6. INTERNET CONTROL ROOM

SYSTEMS ANALYST II – HATISS 07

Candidates must possess a good honours degree in Computer Science/Informatics or other relevant discipline with formal training in Systems Analysis and Computer Programming.

B. ESTATE UNIT

i. SENIOR ESTATE OFFICER – HATISS 09

Candidates must possess a good honours degree in Building/Estate Management registerable with relevant professional bodies plus six (6) years post qualification experience.

ii. ESTATE OFFICER I – HATISS 08

Candidates must possess a good honours degree in Building/Estate Management registerable with relevant professional bodies plus four (4) years post qualification experience.

C. REGISTRY DEPARTMENT (INDUSTRIAL RELATIONS UNIT)

i. ASSISTANT REGISTRAR – HATISS 09

Candidates must possess a good honours degree in Industrial Relations and Personnel Management OR Public Administration OR Sociology OR any relevant discipline plus minimum of six (6) years post qualification experience in Industrial and Labour Relations in a Tertiary institution or comparable establishment. Postgraduate qualifications in Industrial and Labour Relations will be an added advantage.

ii. ADMINISTRATIVE OFFICER I – HATISS 08

Candidates must possess a good honours degree in Industrial Relations and Personnel Management OR Public Administration OR Sociology OR any relevant discipline plus minimum of four (4) years post qualification experience in Industrial and Labour Relations in a Tertiary institution or

comparable establishment. Postgraduate qualifications in Industrial and Labour Relations will be an added advantage.

D. FACULTY OF SCIENCE (ZOOLOGY DEPARTMENT)  
TECHNOLOGIST II – HATISS 07

Candidates should possess Final Diploma in Science Laboratory Technology in relevant discipline from a recognized institution OR Part II City and Guilds (London) Certificate in Science Laboratory Technology OR HND in Science Laboratory Technology in relevant discipline from reputable Polytechnic OR B. Sc. Laboratory Technology with AIST/ANIST).

METHOD OF APPLICATION

Interested candidates should forward twenty (20) copies of well-collated application and Curriculum Vitae with the following information:

- a. Full Names (Surname First)
- b. Place and Date of Birth
- c. State of Origin
- d. Permanent Address
- e. Current Postal Address
- f. Contact Address
- g. Telephone Number
- h. E-mail Address
- i. Nationality
- j. Local Government Area
- k. Marital Status
- l. Sex
- m. Next of Kin
- n. Number, Names and Ages of Children
- o. Academic/Professional Qualification (including O' Level Certificate)
- p. Details of Previous AND Present Appointments
- q. Hobbies
- r. Names and Addresses of 3 Referees (NOT family members)

Candidates are to request their referees to forward references on them directly to The Registrar, Lagos State University, PMB 0001, LASU Post Office, Lagos State University, Ojo.

## SUBMISSION OF APPLICATIONS

All applications should be addressed to:

The Registrar  
Lagos State University,  
PMB 0001, LASU Post Office,  
Badagry Expressway,  
Ojo, Lagos.

AND submitted to:

The Deputy Registrar  
Non-Academic Staff Establishment Division,  
Admin. Block II (ANNEX),  
Lagos State University, Ojo.

Candidates are to indicate the position applied for, on the top left hand corner of the envelope, containing their applications.

All applications are to be submitted, NOT later than four (4) weeks, from the date of this publication.

## UNIVERSITY MANAGEMENT